

Meeting Chair: Kirsty

Attendees: Alan/ Mairi/Catherine/ Allison/ Jackie/ Emma/ Lorna/ Sharon/ Sarah P/Stacey/ Mrs Byrne/Mrs Chalmers

Apologies: Mary/ Vicky/Tony

Agenda:

- *Welcome*
- *Christmas Fayre*
 - *Prize Draw*
 - *School & PSA Stalls*
 - *Supplier Stalls*
- *Santa's Sleigh (agree dates)*
- *Summer Trips*
- *AOB*

Minutes:

• **Welcome**

Welcome from Kirsty. Good to see another new face at the meeting.

Actions from previous meeting

- Kirsty has provided a list to the Vice Chairperson's of tasks undertaken by the Chairperson.
- The Park Gallery have offered to help with the mural boards along with volunteers from Mrs Byrne's extended learning group. The theme chosen by the children is nature.
- The planters have been split between classes.
- The storage tables have still to be varnished.
- Mrs Chalmers is finding out from the Council if the outdoor stage is to be put in a particular place and what surface would be required around it.
- Mrs Byrne said that the Eco group could help with fundraising for the outdoor boat as their theme is transport.
- The final cost per child for the pantomime is still not know as a bus company is still to be appointed.

• **Christmas Fayre**

Prize Draw

Acknowledgement and thanks that Mairi and others have been sending emails to companies etc asking for prize draw donations. So far we have the 2nd prize which is a photo shoot from Picturesque by Mr and Mrs M and 3rd prize which is a mixed hamper from The Braes Larder. Other prizes recieved so far from Enjoy a ball, soft play entry, baby ballet, Amazonia entry for 4, Forth boat tours gift voucher, Landmark Forest Adventure Park tickets, 2 cases of irn bru and a few others.

Hopetoun House offered tickets to their Xmas Fayre but it is the same date as ours.

Mairi mentioned that through a Groupon enquiry she made, Lewis Music School have offered five ukulele lessons for a group of five pupils. There was a general discussion as to whether this would be better donated to the school or if the winner would like to use it for a group of friends. Final decision still to be made.

Kirsty advised that the tickets for the prize draw would need to be ordered by the end of October and 5000 or 6000 would be required. There was a general discussion on how to sell more prize draw tickets, but it was decided that the table in the Howgate Centre was not a great success in previous years and selling them locally e.g. in Tesco would seem as if we were pressurising people into buying more.

Actions:

PSA to decide how to use the ukulele group prize.

Stacey offered to approach the new trampoline park in Falkirk to ask for a donation.

Businesses attending

Kirsty advised that the following businesses will be coming to the Fayre:-

CHAS fundraising, Phoenix cards, Leah's creative crafts, Braes Larder, L.A. Cupcakes, , Acacia Baby bibs, Partylite, Bow Belles by Gillian, Forever Living Aloe Vera Products, Donna Wright Scarfs, Sewn by Sarah, Anne Carson (jewellery), Notebook (musical theme), Stella & Dot. We just need another two or three stalls.

Kirsty advised that Mr Clark of Splat balloon modelling can't make it this year. Other balloon modellers seem too expensive so if anyone has any contacts please let Kirsty know.

Also the Superheroes attended the Summer Fayre for free and have been approached to attend the Christmas Fayre but there would be a charge this time and it was agreed it was too expensive.

Picturesque by Mr and Mrs M are using the library for photo sessions. Stacey advised that the bookings will be done a bit differently this time and she will be in school on a couple of mornings and afternoons before the Christmas Fayre to take bookings.

Other Stalls

Mrs Chalmers advised that the Nursery would like a stall to sell reindeer noses, reindeer poop and possibly reindeer dust if Santa's grotto is not giving this out. Mrs Chalmers also mentioned that the Nursery may have bracelets to sell.

Mrs Byrne advised that Primary 7 would like a stall selling things they have made at their club and if the Primary 4's have anything left from their enterprise work it could be sold on the stall too.

PSA Stalls

Sarah P advised that she has lucky dip stock left from the summer fayre. It was agreed that this could be sold on a wholesale stall along with other items purchased. Sarah agreed to run the wholesale stall.

There was a discussion about having a craft table again. Lorna advised that the plates were a success last year but that the cards did not go so well. Lorna agreed to get about 80 plates from Ikea and check if more pens need to be purchased.

There was a general discussion about having a card stall and it was agreed that this would be a good stall. Mrs Byrne agreed to purchase cards from Costco.

Other stalls agreed as follows:

Homebaking café, including crispie crème donuts and sweets left over from Summer Fayre

Hotdogs (Tony)

Wishing tree

Number of candy canes in a jar

Face painting (Pamela)

Bottle hoopla (Jackie and Emma)

Bouncy Castle?

DVD running in the Cafe

Actions:

PSA to decide the start and finish time of the Fayre as it was felt that 10am-3pm was too long.

Lorna offered to go to Ikea for plates.

Sarah P purchasing items for the wholesale stall.

Mrs Byrne offered to go to Costco for cards.

Alan offered to enquire if we can borrow the Scout's bouncy castle.

*Alan arranging borrowing tables from Brightons (Dave Jones offered use of vehicle)
Kirsty publicising the Christmas Fayre on facebook.*

Santa's Grotto

Sharon offered to run the Santa's Grotto along with Vicky. There was a discussion about where the Grotto should be located this year and the final decision was that it should still be kept separate from the rest of the Fayre and therefore it would be situated outside the dinner hall at the bottom of the staircase. Price for entry to the Grotto still to be decided. It was suggested that wooden decorations left over from last year could be given out at the Grotto.

Actions:

*Sharon sourcing small gifts from Santa
We have still to find someone to wear the red suit!*

- **Santa's Sleigh**

Kirsty advised that the licence had been received for the Santa's Sleigh collection to go ahead between the 6th and 12th December. Alan mentioned that last year several people asked questions about the Timezone and it was agreed that it would be good if parents and staff from the Timezone could assist with the door to door collections especially as some of the money raised is going towards the Timezone bus.

- **Summer Trips & Pantomime**

Mrs Chalmers advised that some classes are having a trip in the next month relating to their class topic, as well as having one in the summer.

A bus company has still not been appointed for the pantomime trips. Mrs Chalmers offered to email Tony regarding other possible bus companies, although it was mentioned that Falkirk Council has a number of regulations and therefore they would need to be consulted if a new company was used.

After a general discussion it was agreed that the PSA would donate £2100 to the school to be split between school trips and the pantomime at Macroberts Art Centre.

- **AQB**

There was a general discussion about having a Rollerbeats Disco either in February or during the Easter holidays. Mairi said she would make enquiries regarding this.

Kirsty has received an email from Claire Dick regarding a P4 pupil whose mum died during the summer holidays, asking if the PSA would consider making a donation to a charity chosen by her family. It was agreed it was a nice idea, however Mrs Chalmers pointed out that there have been other children at the school in a similar situation and no donations have been made to them. Therefore, it was felt that a separate fundraiser, outwith the PSA would be best.

It was agreed that one of the benches from Shotts could be painted differently and become a buddy bench.

There was a general discussion about how to raise the profile of the PSA and encourage more parents to join. It was agreed that we should share more information about what we do and share photographs so that others can see who attend the meetings and help at the fundraising events. It was agreed to use photographs from last years Christmas Fayre to promote this years. Sharon offered to get the photos from twitter to advertise the Fayre on Facebook. Mrs Burns also said that as a homework task she could ask the Primary 7's to write thank you letters to the PSA for the Pantomime contribution. It was also suggested that we could present a large cheque to the school to advertise that we donate money for school trips etc.

Mrs Byrne advised that the school have secured a £3000 grant for raised beds in the school garden. Staff have volunteered to help over a weekend and Mrs Byrne is also looking for help from parents, especially from anyone with joinery skills. This working weekend will take place shortly after the October break. Richard Ellis and Bryan Moffat were put forward as volunteers to help with this. It was also thought that the painting of the benches could be done at the sametime if there were enough volunteers.

Actions:

Mairi offered to make enquiries about a Roller beats disco.

Date of Next Meeting: Tuesday 27th October, 6:15pm School Library