

*Meeting Chair: Alan*

*Attendees: Kirsty/ Mairi// Allison/ Jackie/ Emma/ Lorna/ Sharon/ Sarah P/Stacey/ Mrs Byrne/ Miss Haston,  
Vicky/Tracey Baxter/Tony Apologies: Mary/ Vicky/Tony*

*Agenda:*

- *Welcome*
- *Recognition*
- *Christmas Fayre*
  - *Prize Draw*
  - *School & PSA Stalls*
  - *Supplier Stalls*
- *Santa's Sleigh*
- *AOB*

Minutes:

- **Welcome**

Welcome from Alan. Good to see another new face at the meeting and thank you to everyone who has done so much to organise everything that's needed in the run up to the Christmas Fayre.

- **Christmas Fayre**

Prize Draw

Acknowledgement and thanks that Mairi and others have been sending emails to companies etc asking for prize draw donations. We have secured our top five prizes and raffle tickets were expected to arrive very soon. Mairi will batch and put in to school. She will put a shout out if she needs any help with this. Vicky will collect monies and any unused tickets that are handed in to the office. The draw will be made on Friday, 4 December at the infant assembly. Sharon and Vicky can cover this and possibly Mairi's mum. The top five prizes only will be drawn then and the remainder will be drawn that weekend. We are hoping to distribute prizes won via pupils but would appreciate offers of help if deliveries are required. Sharon will collect the Tunnocks donation and Emma's husband Dave will collect the cases of Irn Bru from Cumbernauld

Stalls

A list of stalls booked was circulated with the agenda and we will need about 25 tables. The craft plates will be situated in the dining hall again this year. Picturesque phot sessions will run in the library and Alan will manage the appointments. Stacey will arrange to take booking in school the week of the fayre. This will be communicated through FB and slips through school.

Santa's Grotto

Sharon will run the Santa's Grotto along with Vicky. The Grotto will be situated in area in front of the mail pigeon holes. Alan offered his gazebo. Shraon brought in samples. It was agreed that there would be a charge of £2.50 per child.

- Santa's Sleigh

Kirsty advised that the licence had been received for the Santa's Sleigh collection to go ahead between the 6<sup>th</sup> and 12<sup>th</sup> December. It was agreed that money raised from Santa's Sleigh would be split between the school and a local community project in Maddsiton which is raising funds to have a defibrillator placed in the Police Station.

- AOB

There was a discussion about organising a school disco again. There were mixed feelings about this. It was acknowledged that the children really enjoy the discos but the last event was very stressful for everyone involved. On behalf of the teachers, Mrs Byrne commented that in general, when the teachers were in attendance at the disco's they were not there as teachers and so did not tend to discipline if it was necessary however, if the PSA requested that they be there in their teacher role then they would do so. This will be brought forward to the January meeting. .

**Date of Next Meeting: Thursday 26 November, 6:15pm School Library**