



Maddiston PSA

Date: 21 April 2016
Time: 6:30pm
Location: Maddiston Primary School (Staff Room)

Meeting Chair: Emma Jones (Joint Vice Chair)
Minute Taker: Mairi Clarke (Joint Vice Chair)
Present: Jackie Ormsby, Allison Coggs, Sarah Rintoul, Linda McPhail, Penny Byrne, Sarah Perkins, Margaret Chalmers
Apologies : Kirsty Robertson (Joint Chair), Alan Brown (Joint Chair), Mary Horsburgh (Secretary)

1. Welcome

Emma opened the meeting, thanked everyone for coming and explained that she was chairing the meeting in Kirsty and Alan's absence as they both had other commitments.

2. Previous minutes and action points discussed

- **Mural Boards** – Mrs Chalmers explained that Mrs McGlynn would now be contacting Mr Boyle about the boards. If he is unable to help then they plan to move forward with the boards themselves.
- **Tyres** – Mrs Byrne stated that they plan to use the large tyres for planting veg and the smaller ones (of which there are currently 20, but more could easily be sourced) for some sort of trim trail. Compost is on its way for the larger ones and they don't need cleaned for this use. For other uses the tyres will need to be cleaned and attached to each other (and the ground) for health and safety reasons. The tyres shouldn't need cut though – we just need to dig a hole, partially bury them and fill the bottoms with concrete before covering over in removed soil. Several parents offered the expertise of family members in this department and it was discussed that a Saturday (or two alternatives to allow for potential bad weather) either before the end of the term or during the holidays should be picked and interest of volunteers gauged. Mrs Byrne highlighted that the teachers would struggle finding time to co-ordinate these volunteer dates before the end of term and so any help PSA members could give in taking the lead on this would be much appreciated.

Actions

- **Mrs McGlynn to provide progress update on mural board plans for next meeting.**
- **Select dates for trim trail volunteering at next meeting.**

3. Request for Funds

- **Banners** – Awaiting an update from Alan on banners.
- **Nursery Computer** – Mrs Chalmers stated that Shona would be obtaining a price for the computer they were looking to fundraise for, tomorrow. She added that the

nursery would only be looking for a contribution towards this figure – not the entire amount. It was discussed that we'd need to know how much the computer would cost before we could make a decision on a donation.

- **Just Giving** – Sarah Rintoul shared that she had recently received an email advising how schools could set up their own Just Giving page, with its own text message donation number and such like.
- **Timezone Minibus** – it was shared that a relative of someone in the Timezone had sent details of some fundraising which they had been doing for the minibus. It was discussed however that it was unclear exactly how they wanted us to help and so we should go back to them for clarification. We could also offer to share their fundraising page via the PSA Facebook.
- **Lego Bricks** – Sarah Perkins stated that she'd had a request from support staff for more of the oversized lego bricks for the lower playground. The children love the ones that we bought previously, but there just aren't enough for all the kids who want to play with them. It was discussed that funding something that the kids really enjoyed playing with was something that would be really worthwhile. Sarah stated that she had sourced two options. Either:
 - 84 bricks for £250 or
 - 100 bricks for £300

It was added however that new storage boxes would be required for the bricks as the old ones were falling apart. It was decided to go for 100 bricks and Sarah would take pictures of the current boxes and send them around so that we could work out what would be required in terms of boxes.

Actions

- **Emma & Mairi to check banner progress with Alan.**
- **Mrs Chalmers to update the group on the price of the computer that they would like a donation towards.**
- **Mairi to respond to person re Timezone Minibus enquiry.**
- **Sarah Perkins to purchase lego bricks and investigate storage for them.**

4. Picturesque Photoshoot

It was discussed that there had been a problem booking the school lets for the chosen dates for the Picturesque photoshoot as there was no-one available to give us access to the grounds on the Saturday. Sarah Rintoul offered to contact Stacey about alternative dates.

Actions

- **Sarah Rintoul to contact Picturesque re photoshoot dates.**

5. Accounts

Sarah Perkins informed the group that we currently have £4864 in the bank, but that over £1K is due to go back out on uniforms soon. In summary we have at least £3K available to spend.

6. Playground Updates

- **Shelter** – Sarah Perkins stated that this week she and Emma had measured the spot in the playground which they had thought that the shelter would go (although this had also been identified as a potential spot for the tyre trim trail it appears) and that she had visited shed companies in Larbert and Denny. The size they were looking at was 3.5m deep by 6m wide with an open front, 3 sides, pitched roof and floor included. Sarah is now awaiting quotes from these companies who

have stated that if we prepare the ground, then they would construct it and bolt it to the ground. The earliest that they could deliver would be mid-June. Mairi also mentioned that she had researched ballpark figures for some stable type shelters which we could compare prices with once the shed quotes were available.

- **Basketball Post** – Sarah Perkins stated that she had been researching single basketball posts online and the cheapest that she had managed to find one was £545 (inc VAT and delivery), but it was coming from down south and so to add fitting would take the price to £1066 (inc VAT and delivery). Sarah stated that the triple basketball post in the top playground had been fitted by a previous staff member's husband and had come in at just over £1K. It was discussed that it would be good to find someone more local to do the fitting and so if everyone could ask around that would be great. Mrs Chalmers also offered to check whether the same person might be willing to install the post again.
- **Willow Arch** – Mrs Byrne mentioned that she would be really keen to re-claim the willow arch in the nature garden as it had become really overgrown. She said that once the really long willow branches had been trimmed off, they just needed to be placed in a bucket of water and would grow roots all by themselves. The willow could then be put to use elsewhere. Mairi said that her Dad would happily help with this one Friday afternoon.

Actions

- **Sarah to forward around shed quotes once she receives them so that they can be compared with other potential options.**
- **Everyone to ask around for someone who would fit a basketball post in the playground for less than £500. Mrs Chalmers to ask previous staff member.**
- **Mairi to ask her Dad to contact Mrs Byrne re the Willow Arch.**

7. Quiz

It was decided at the last PSA meeting that we would not hold a Summer Fayre this year and would instead go for a smaller fundraising Quiz in June. A discussion took place about whether this quiz should be family based or adults only, held in the school or at the golf club and whether we should use the services of previous quizmaster Stevie (and his disco) or plan and lead the questions ourselves. Mrs Chalmers had looked into whether parents could bring alcohol to this event if it was held in the school and it was confirmed that this would be ok if the Headteacher were to email Graham MacDonald for approval. She stated however that they had unfortunately been unable to locate the protective flooring for the main hall which had been purchased in the past, but if vigilant about clearing up spillages quickly, we could still use the main hall if this location was preferred. Friday 3rd June was chosen as the date to hold a family quiz at the Golf Club using Stevie (if available). It was confirmed that children were allowed in the club all evening.

Action

- **Emma & Mairi to liaise with Alan to book the golf club and Stevie.**
- **Once we know whether Stevie is available for the quiz, decide on pricing.**

8. Website

Mairi informed the group that the PSA website had now been switched over to the new template. There are still changes to make, but Mairi will be meeting with parent Robert Ainslie in a few weeks time to learn all about how to use the new system and in the meantime he has offered to advertise any upcoming events for us on there.

Action

- Mairi to arrange meeting with Robert Ainslie re website.

9. De-fib Training

Mrs Chalmers reported that Mrs McGlynn has the school on a waiting list for training, but is unsure who the training will be with.

Next meeting in School Staff Room on Tue 31st May 2016 @ 6:30pm