

Attendees: Alan/Kirsty/Mary/Sarah P/Vicky/Sarah R/Jackie/Mairi/Tony/Sharon
Apologies: Trish/Mrs Chalmers/Lorna

Agenda:

- Welcome
- Recognition
- Half Year Summary
- Accounts
- Playground Plans
- End of Year Trips
- Summer Family Fun day
- Future Fundraisers
- AoB

Minutes:

- **Welcome**

Alan welcomed everyone to the 1st PSA meeting of 2015.

- **Recognition**

Thanks to all the PSA members and their families/friends for coming along and supporting the Christmas Fayre, especially the cleaning up of the school areas after the event finished. It was a great success and boosted the funds already raised during 2014.

- **Half Year Summary/Accounts**

Alan gave a brief run-down of the income and expenditure in 2014. Sarah confirmed the break down as follows:

Summary of Bank Account :

Opening Balance as at 1 September 2014	3,300.88
Net Income	4,357.83
Closing Balance as at 31 December 2014	<u>7,658.71</u>

- **Playground Plans**

The PSA members would like their main focus in 2015 to be the School Playground areas. The PSA purchased some items in 2014 but would like to make a bigger impact as soon as possible.

1. The trip to Airth Playground is still outstanding and the intention is to ask Mrs Chalmers to contact the school and arrange with PSA members the best suitable date.

Action: Alan/Kirsty to prompt school for a date.

2. Alan & Kirsty discussed a request that had been made at the Parent Council meeting, in relation to a request from Time Zone of a donation from the PSA funds. This is to support their planning application to the council for an accessible playground to the front of the school (beside Wildlife garden area). The playground could be accessed by the public, but it would not be their intention to publicise this fact. They also offered use to the MPS Pupils by prior arrangement. As it was the 1st time the PSA had been made aware of this application, and before a decision could be agreed to a donation of 10% of the overall cost (Jupitar Play Quote £20k Approx.). PSA would like to invite someone from the Timezone and local councillor to discuss this at the next PSA meeting.

Action: Alan to email Fiona McLean (completed on 21st Jan 2015)

3. Ideas for Playground:

- a.** New Storage Boxes for the Giant Lego or other playground items
- b.** Giant Connect Four / Jenga
- c.** Wooden Playhouses
- d.** More Seating – perhaps brightly coloured.
- e.** Planters – each class could grow their own mix of herbs, flowers etc. Seeds and equipment could be provided to the garden club
- f.** Painting the external walls of the outdoor classrooms
- g.** Outdoor stage – as we have a source to get wood at cost price

It was suggested that the pupil council could conduct a survey of the whole school to get some ideas of what the children would like to have. A PSA member could attend the next meeting.

Action: Kirsty to email Evelyn MacDonald re the above suggestions and discuss with staff and management team. Also to attend school and discuss all options. (Completed on 21st Jan 2015)

Action: All PSA members to review and look for ideas/costs online and bring to next meeting.

• **End of Year Trips**

The PSA members agreed to give £1.5k to the school towards the school buses for the trips at the end of the year. To be used for Nursery and Timezone. This will help reduce the costs parents have to pay for trips.

• **Summer Family Fun Day**

The date selected for this year's Summer Fun Day was Saturday 20th June. The following ideas and bookings to be progressed:

- *Farmers Market Stalls (Alan to check availability and book)*
- *Police Scotland to be contacted (Kirsty to check availability)*
- *Fire Service Demonstration (Kirsty to check availability)*
- *TA (Kirsty to check availability)*
- *Community Centre – (to be advised of date and can run the café/bouncy castle etc)*
- *Stage for Children to perform on the day (PSA to decide once playground ideas agreed)*
- *Tombola –(PSA members to canvas local companies for donations)*
- *Enjoyaball (Kirsty to check availability)*
- *Impression Arts (Kirsty to check availability)*
- *PSA to provide Disco*
- *PSA BBQ*

Stall Holders:

- *Pets Corner*
- *Balloon Man*
- *Slush Cones*
- *All Xmas Stall holders to be contacted to book*

Action: PSA members to bring forward suggestions at next meeting.

• **Future Fund Raisers**

PSA members spent some time discussing possible future fund raising events, the following were agreed upon:

- *Friday 6th March – Adult Race Night – Polmont Golf Club (Alan to book if available)*
 - *Require Posters, Facebook advertisement, tickets (TBC), Raffle Prize donations*
- *Friday 8th May – Family Race Night – Maddiston Primary School (Kirsty to arrange LET)*
 - *Require Posters, Facebook advertisement, Letter in all school bags, check Race equipment and purchase if not available in store*

Action: Kirsty/Mary/Sharon

- *Prize Bingo – not before Summer Fund Day*
- *It's a knock out –Sharon to obtain costs for hire etc.*

- **AoB**

Kirsty spoke about a comment that a parent had made about Jogging Trousers being part of the school uniform order. PSA agreed that this could be more costly with the embroidery of Logo. School Uniform Orders to be done twice yearly instead of once.

As the football team and basketball team have kits for competitions and visits to other schools, it was discussed that this should also be provided for the Cross Country team. Sarah Perkins was going to obtain prices for tee-shirts and sweatshirts.

It was also agreed that the PSA should source School Banners for the out of school clubs, to take to events/competitions.

NEXT MEETING: 26TH February 6.15pm in School Library