

*Meeting Chair: Emma*

*Attendees: Mairi/Sarah R/Mary/Jackie/Miss Haston/Mrs Chalmers*

*Apologies: Alan/Kirsty/Vicky/Sarah P/Allison*

*Agenda:*

- *Welcome*
- *Accounts Update*
- *Playground Plans*
- *Summer Fayre*
- *AOB*

Minutes:

- **Welcome**

General welcome from Emma, chairing the meeting in Alan & Kirsty's absence.

- **Accounts Update**

Sarah P was unable to attend so an accounts update was not provided.

- **Playground Plans**

- **Mural Boards**

Mr Boyle had been in communication with Mrs Chalmers re the Mural Boards, he was able to give technical advise and the initial design ideas have been discussed.

*Action: Mrs Chalmers to contact Mr Boyle to progress and have this work completed by the end of June.*

- **Tyres**

No progress has been made with the tyres to date, one of the initial ideas was to use them to Zone areas of the playground, this has since been done with the storage tables etc delivered last year.

There was some discussion around what to do with the tyres ie. Tea cups with soil for planting, or filled with sand, Minion characters (bring colour to playground) and very popular with younger school children. The school were asked to give some direction in where they would like these located within the playgrounds.

*Action: School to discuss and inform PSA Committee, enquire to whether there is any HSE implications to having these in playground.*

The tyres need jet washed before children can handle, and the committee need to look at how the tyres could be constructed with appropriate risk assessments carried out.

*Action: PSA committee to research ideas for tyres and what is required to construct into teapots or sand pits.*

- **Planting Boxes**

These have now been filled with earth from local builder and fixed near the muzzer pitch, ready for planting.

- **Request for Funds**

The lower playground have requested a basketball stand, it was agreed that the PSA will fund this purchase.

Action: Sarah P to confirm cost and committee to approve before purchase.

- **Nursery**

The nursery recently purchased a Smart Board from funds they raised and have requested from the PSA a donation for a new computer.

Action: Mrs Chalmers to advise the cost of a new computer.

Action: PSA members to vote on this request at next meeting.

- **Upper Playground Shelter**

A request has been made from school to fund a shelter for the upper playground.

Action: PSA committee members to look at some ideas and obtain prices.

Action: School to advise what the requirements are for erecting in school grounds.

- **Summer Fayre**

There was a lengthy discussion on the Summer Fayre, at the last meeting there was a request for someone other than Alan & Kirsty to take the lead on organising a 2016 Summer Fayre. As no one was able to take this task on it was agreed at the meeting that there would not be a fayre this year.

There was general agreement that a fund raising event should take place though before the school year ends in June. The consensus was to hold a Family Quiz/Disco night in the school. The idea is for families to come along, providing their own drinks and nibbles and the PSA will arrange the questions and music.

Potential Date : 3<sup>rd</sup> June 2016.

Action: School to find out what is required to have the permissions to have alcohol at this event.

Action: Sarah R to check with Community Centre the costs to hire the hall for this type of event.

Action: School to locate the flooring that was purchased by the PSA for such events.

- **Uniform Orders**

Alan will issue the uniform order forms this week.

- 25<sup>th</sup> March to return all orders for Kilts
  - 20<sup>th</sup> May for all other uniform items

Action: PSA committee member (TBC) to shadow Alan during this process, so there is a smooth transition next year when Alan steps down from the Chair position.

- **Photoshoot (Outside)**

This will be down to the availability of Stacey and her husband, and if they intend to hold this photoshoot before the summer. PSA committee also need to provide their opinion on whether this should be organised after the Christmas Shoot only a few months ago.

Action: Sarah R to speak to Stacey.

Action: PSA committee members to take a vote at next meeting.

- **AOB**

- CPR/Defib Training

Action: School to advise if they require this and what has already been organised by the school for training.

- Easter Eggs

It was agreed that the PSA would provide the Easter Eggs for the competition the school was running.

Date: 24<sup>th</sup> March 2016.

Action: Alan to buy 40 Medium Size eggs.

Action: PSA members to be available to hand out prizes at the assembly on 24<sup>th</sup> March in school. Mary offered to attend but looking for another volunteer to assist.

- School Banner

The school has not had time to organise a competition to design a slogan, it was agreed that the PSA order 2 x double sided banners with School motto.

Action: Alan to order wording 1 Side: "Maddiston Primary School" with the "We Shine Brightly" wording and the other to say "Go Maddiston Go"

- PSA Coffee Morning

It was an idea to arrange a coffee morning, either in Nursery or in school to promote the PSA committee prior to the election of the new Office Bearers in September.

- PSA Website

Robert Ainslie (parent) has now been handed over the domain for the PSA website. He recently updated the Parent Council website for free and has offered to update the PSA one as well. The updates were discussed and it will now be progressed by Mairi.

Action: Mairi to progress with Mr Ainslie

- School Newsletter

The PSA meeting date was omitted from the last newsletter sent out to school. This will be rectified prior to the next one being issued. There was a discussion about organising a text notification to all parents prior to the next meeting.

Action: School to confirm this can be arranged.

**NEXT MEETING: 21<sup>st</sup> April, 6.30pm in School Staff Room**